



TRRAC



Multi-Family Annual Recycling Report

Think Reduce and Recycle at Apartments and Condominiums in Montgomery County, Maryland

THIS FORM REPORTS ON RECYCLING AND DISPOSAL AT YOUR PROPERTY DURING CALENDAR YEAR _____

This form must be completed and returned by February 1.

DIVISION OF SOLID WASTE SERVICES, TRRAC PROGRAM
101 MONROE STREET, 6TH FLOOR
ROCKVILLE, MD 20850
Fax: (240) 777-6465

QUESTIONS? Call (240) 777-6400. Please retain a copy of this report for your records.

Property Name: _____

Address: _____

City: _____ Zip Code: _____

Type of Property: Condominium Apartment/Rental
Number of Units: _____

Contact Person Name and Title: _____

Address: _____

City/State/Zip Code: _____

Telephone Number: _____ Fax Number: _____

E-mail: _____

Property Management Company (if applicable): _____

Address: _____

City/State/Zip Code: _____

Telephone Number: _____ Fax Number: _____

E-mail: _____

How are recyclables collected from your property?

- Private collector (specify name and phone number): _____
- Self-haul with own staff
- Curbside collection
- Other (please specify): _____

Check here if recyclables are delivered to the Montgomery County Recycling Center.



Printed on recycled and recyclable paper

(Please support two sided copying in your workplace and complete information on back of this form)

For assistance in completing any information on this portion of the form, contact your hauler or collector.

Materials Recycled and Disposed January _____ - December _____						
Note: If you began your recycling program after January, please indicate start date here:						
Material	Type of Container** (see container chart for types)	Size (Volume) of Container**	Total Number of Containers** (includes all locations)	Number of Collections Per Week	When Collected, Indicate Whether Containers Are Typically 1/4 Full; 1/2 Full; 3/4 Full; or Full	Total Pounds Collected Per Year***
<i>EXAMPLE</i>						
Commingled Containers*	Wheeled Cart	90-Gallons	55	3	3/4 Full	
Commingled Containers*						
Newspaper						
Mixed Paper						
Cardboard						
Scrap Metal						
Other Recyclables (Specify)						
Trash						

* Commingled containers refers to aluminum, steel, tin, plastic and glass containers stored together. Fill out table for each type of material if recyclables are collected separately.

** Specify final containers recyclables (or trash) are stored in prior to removal from property.

*** Indicate pounds/tons only. This information should be obtained from your hauler or collector.

**CONTAINER CHART
EXAMPLES OF TYPICAL RECYCLING AND TRASH CONTAINERS**

Storage Container	Size (Volume)
Standard Garbage Can or Pail	32 Gallons
Drum	55 Gallons
Wheeled Cart	32, 60, or 90 Gallons
Dumpster	2, 4, 6, or 8 Cubic Yards
Roll-off Container	10, 20, 30, or 40 Cubic Yards
Compacting Container	Various sizes

Check with your vendor or collector to verify the size of storage containers that your property uses.

To be signed by the property owner, manager, or other responsible party.

To the best of my knowledge, I certify that the information submitted on this form is accurate.

Signature: _____

Date: _____

This document is required per Montgomery County Executive Regulation 15-04 Amended.

Comments? Please describe any particular problems you have encountered in your recycling program (such as contamination, lack of participation, etc.) as well as solutions you have developed to correct them. We would also appreciate hearing about any program successes. Attach extra pages if needed.
